



## **SSDG Local Practice Note Covid 19 – Number 2**

**This guidance sets out the current arrangements for the management of civil business and takes place immediately.**

**This guidance supersedes practice note number 1.**

- All new civil applications will continue to be registered today, if staff are available to do so. Please would everyone avoid lodging non-urgent/non-time barred cases or applications.
- Emergency legislation is being considered to allow applications to be received electronically. Pending this change, from 9 a.m. on 25 March 2020, please email any urgent case/application to one of the Courts noted below and follow that with a hard copy.
- From 9 a.m. on 25 March 2020 any urgent / time barred applications or cases for Airdrie, Ayr, Hamilton and Lanark Courts should be lodged with Hamilton Sheriff Court. [Hamilton@scotcourts.gov.uk](mailto:Hamilton@scotcourts.gov.uk). Telephone Number 01698 282957.

From 9 a.m. on 25 March 2020 any urgent/time barred applications or cases for Stranraer and Dumfries Courts should be lodged with Dumfries Sheriff Court. [Dumfries@scotcourts.gov.uk](mailto:Dumfries@scotcourts.gov.uk). Telephone Number 01387 262 334.

All urgent business should be conducted by telephone conference call or by written submissions except on cause shown. Please email or telephone one of the two Sheriff Courts specified above to provide contact details (including where possible those of the opposing party) and be allocated a specified time-slot. Please mark your email as urgent.

- All current civil cases will be adjourned for about 16 weeks from the date each case was due to call. Local court loadings will be used to identify new dates, which will be intimated to parties in due course.

Please contact one of the two Courts specified above to identify any case which cannot be so adjourned because of its urgent nature. Please do likewise for any urgent interim orders which are required. As noted above telephone conference calls or written submissions should be used for any hearings.

Signed

Sheriff Principal I R Abercrombie  
24 March 2020