

Contact us:

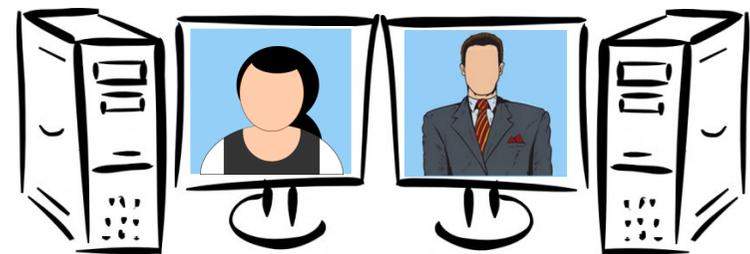
If you would like to register to use the video link facilities, or if you require further information, please contact:

videolink@slab.org.uk

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91 Haymarket Terrace
Edinburgh EH12 5HE

Prison visits by video link: Information for legal agents

*Join the hundreds of solicitors
already registered to speak to their
clients by video link this summer*



www.slab.org.uk

Why travel unnecessarily when you could meet your clients via a video call this summer?

Many firms are already benefiting from using the video link to meet with clients at prisons throughout Scotland avoiding needless travel time.

Are you missing out?

Key benefits of signing up this summer:

- ☀ Increase productivity
- ☀ Meet with clients without having to leave the office.
- ☀ You can use a desktop PC or tablet, such as an iPad, to conduct your visit by video link.
- ☀ Simple to use booking system.
- ☀ Positive feedback from solicitors already meeting clients via video link.
- ☀ Make the most of the good weather by losing less of your leisure time travelling to and from prison.



HOW TO GET STARTED:



Before you get started there are a few steps that have to be completed. Once set up you can book visits at any of the participating prisons.

- Step 1: Registration:** Getting registered is quick and easy. All you need to do is complete a form and provide an email address and contact details.
- Step 2: Download appropriate software to your device:** The video link is performed using a software 'client' downloaded from the internet.
- Step 3: Test visit with SLAB:** This is a straight-forward step and you will receive instructions to guide you through the process. The test is designed to check the sound and picture quality.
- Step 4: Booking a visit:** Once you have successfully completed the test visit you can book a visit at a prison. This is done in the same way as booking a face to face visit.
- Step 5: Dial in to a prison to conduct a meeting with a client:** At the appointed time, using the secure code, you can conduct the meeting with your client using your device.

More information is available in the agent video link section of our website: <https://www.slab.org.uk/solicitors/other-resources/agent-video-links/>