

Intermediate Diet Written Record

PF Ref:		Sheriff Court
ID date:		Accused:
Trial date (where known):		Agent:

	Issue		Detail/Explanation
1	Is the Defence fully prepared so the trial can proceed on the date fixed	Y/N	
1.1	Is legal aid in place or has the defence been put in funds? If no what is the impact on the trial taking place on the date fixed?	Y/N	
2	Is Disclosure complete	Y/N	
2.1	Outstanding disclosure	-	
3	What matters remain in dispute	-	
4	Date of last communication with Crown	-	
5.1	Witnesses: Total number/cited	-	
5.2	Any known citation difficulties	Y/N	
6	Steps taken to agree evidence	Y/N	
7	Confirmation of special measures	Y/N	
7.1	Is a statutory or special defence to be pled	Y/N	
	Has the Crown been given notice? If not, why not?	Y/N	
8.1	Any CCTV issues	Y/N	
8.2	CCTV: confirm arrangements to play	-	

	Issue		Detail/Explanation
9	Any photos capable of agreement	Y/N	
10.1	Expert evidence (state type): instructed	Y/N	
10.2	Expert evidence: report status	-	
11	Anticipated length of trial		
11.1	Are there any witnesses on the Crown list the defence require to be in attendance? If yes, please specify	Y/N	
12	Productions required in court	Y/N	
13	Interpreter required	Y/N	
14	Have any defence witness been cited and intimated to the Crown? If no, why not?	Y/N	
14.1	Proposed arrangements for defence witness to give evidence (name of witness and proposed location for giving evidence)		1 2 3 4

DEFENCE AGENT (Signed).....