

Dear Member,

Arising from further communications with SCTS representatives, please note the following:

Any accused, defence witnesses, parties to civil hearings and their witnesses should produce at the front door their complaint/undertaking correspondence/legal correspondence/witness citation authorising them to be in attendance at the nominated day and time detailed in their documentation. If any documentation is produced at short notice, a copy via email on the party's mobile telephone should be sufficient.

Access to the building is currently limited to those participating in court proceedings.

Please advise all clients and witnesses that they should not be accompanied by a family member/friend unless they are likewise participating in the proceedings. Otherwise they will be refused entry.

If as we anticipate, a client or witness does not present with their documentation and cannot exhibit this via their mobile telephone, please advise your client/witness to contact you, you can then present at the front door to confirm their status to allow them to gain entry.

If you encounter any difficulties, please revert to us.

Kind regards,

The Executive Committee of the Glasgow Bar Association